

GE
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ASIA 2018



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WHEN

9 – 11 APRIL 2018

WHERE

ADELAIDE, AUSTRALIA

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Tariff and Handling Guidelines

for

GEOSMART ASIA 2016

17-19 OCTOBER 2016

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All business is undertaken in accordance with the Standard Trading Condition of Schenker Logistics (Malaysia) Sdn Bhd.

Issue August 2016



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Deadlines/ Documents/ Late Arrival Surcharge

All consignments **must** arrive within the stipulated deadlines. Consignments arriving after the stipulated deadlines will be subject to **late arrival surcharges of 50%** based on our Basic Handling Charge and/or where this tariff is applicable. Whilst every effort will be made to clear cargo through to site prior to the opening, no guarantees can be given. Surcharges will apply regardless of the delivery date to your booth.

Mode of Consignment	Latest Deadlines	Documents Required for Customs Clearance
Seafreight -Arrival of Documents	3 Weeks before Moving In	Copies of Bill of Lading & Commercial Invoice/ Packing List
Seafreight -Arrival of Exhibits	3 Weeks before Moving In 2 Weeks before Moving In	2 Original & 3 copies of Bill of Lading & Commercial Invoice/ Packing List, 1 copy of Insurance Policy (if insured)
Airfreight/ Courier -Arrival of documents	2 Weeks before Moving In	3 Copies of Commercial Invoice/ Packing List
Airfreight/ Courier -Arrival of exhibits	9 Working Days before Moving In	2 Copies of Airway Bill, 3 Copies of Commercial Invoice/ Packing List, 1 copy of Insurance Policy (if insured)
Trucking -Arrival of exhibits	Moving In Day	2 Copies of Commercial Invoice/ Packing List

****The Deadline is subject to change**

Consignment Instructions

All exhibition goods by airfreight, seafreight and courier must be sent as "Freight Prepaid" to:

Consignee: SCHENKER LOGISTICS (M) S/B
Lot 1 & 3, Persiaran Pasak Bumi,
Bukit Jelutong Industrial Park,
Seksyen U8, 40150 Shah Alam,
Selangor Darul Ehsan, Malaysia.
Attn: Special Events Dept
Tel: +603 7949 7888
Fax: +603 7949 7987
kul.specialevents@dbschenker.com

Notify: GEOSMART ASIA 2016
Exhibitor Name:
Hall & Booth Number:
Person in Charge:
Contact Details:

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Case Markings/ Packings

For easy identifications & repacking after the show, all packages must be packed in strong, waterproof case.

Name of Exhibition : GeoSmart Asia 2016 C/O Schenker Logistics (M) Sdn Bhd
 Name of Exhibitor : _____
 Booth Number : _____
 Case Numbers : _____ of _____ (Total)
 Gross Weight/ Net weight: _____
 Dimensions : _____

Air Inward/ Outward Handling Charges

(For individual exhibits not exceeding 2000kg and/or 200 x 180 x 160cm)

*****Additional Charges (Upon Request) will be applied for exhibits exceeding above dimension**

From arrival KLIA Airport to Exhibition booth (or as close as possible) inclusive of customs clearance, documentation, communication charges, on-site handling, Terminal handling charges, Storage of empty (where applicable) and one-time positioning of exhibits at booth (or as close as possible).

Basic handling charge	US\$ 1.00 per kg based on actual or volumetric weight, whichever is greater ***Minimum US\$ 250.00
Documentation fee	US\$ 15.00 per consignment per exhibitor (HAWB or MAWB)
Custom clearance, EDI	US\$ 80.00 per consignment per exhibitor (HAWB or MAWB)
Consignment service charges	US\$ 60.00 per consignment per exhibitor (HAWB or MAWB)
Temporary import bond fee / Cancellation of bond fee (non refundable)	1% of CIF value ***Minimum US\$ 120.00
ATA Carnet Handling Fee (If required)	US\$ 100.00 per Carnet
Conversion of custom clearance (from temporary to permanent-if required)	US\$ 50.00 per entry
Storage of Empties – if required	US\$ 10.00 per cubic meter
Application for special import license (if applicable)	US\$ 100.00 per application per exhibitor
GST 6%	AS IS

Current and actual cost levied by Airport Terminal, Airlines, Agents and/or any Third Party charges incurred will be billed back to your account.

Outward charges are the same as inward

*****ISPM 15 ENDORSEMENT & FUMIGATION IS REQUIRING FOR WOODEN PACKING MATERIALS*****

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Sea Inward/ Outward Handling Charges

(For individual exhibits not exceeding 2000kg and/or 200 x 220 x 220cm)

From arrival at Port Klang to exhibition booth (or as close as possible) inclusive of customs clearance, documentation, communication charges on-site handling (where applicable) and one-time positioning of exhibits at booth (or as close as possible).

Basic Handling charge	LCL	US\$ 65.00 per cbm or 1000kg whichever is greater
	FCL	US\$ 55.00 per cbm or 1000kg whichever is greater
Minimum charge for LCL & FCL	LCL	3 cbm per BL per exhibitor
	FCL 20'GP	23 cbm per 20' GP container
	FCL 40'GP	45 cbm per 40' GP container
	FCL 40'HC	50 cbm per 40'HC container
Terminal Handling Charges (LCL & FCL)	US\$ 15.00 per cbm or 1000 kgs whichever is greater ***Minimum Charge 3 cbm per consignment (HBL)	
	US\$ 120.00 per 20' GP	Except for reefer container
	US\$ 190.00 per 40' GP	Except for reefer container
Consignment service charges	US\$ 60.00 per consignment per exhibitor (HAWB or MAWB)	
Documentation fee	US\$ 60.00 per consignment (HBL or MBL)	
Custom clearance, EDI and	US\$ 50.00 per consignment (HAWB or MAWB)	
Temporary import bond fee / Cancellation of bond fee (non refundable)	1 % of CIF value *** <i>Minimum US\$ 120.00</i>	
ATA Carnet Handling Fee (If required)	US\$100.00 per Carnet	
Conversion of custom clearance (from temporary to permanent-if required)	US\$ 50.00 per entry	
Storage of Empties – if required	US\$ 10.00 per cubic meter	
GST 6%	AS IS	

Current and actual cost levied by Container Freight Station, Shipping Lines, Agents and/or any Third Party charges incurred will be billed back to your account.

Outward charges are the same as inward

All consolidated shipments by airfreight or seafreight must be issued with a house airwaybill or house bill of lading. A consolidation manifest must also be provided.

*****SPM 15 ENDORSEMENT & FUMIGATION IS REQUIRING FOR WOODEN PACKING MATERIAL*****



Trucking -On-site Inward/ Outward Handling

(For individual exhibits not exceeding 1000 kg and/or 155x 88 x 188cm)
From free arrival truck at exhibition hall delivered up to exhibition booth (or as close as possible) inclusive of on-site handling (where applicable) and one-time positioning of exhibits at booth (or as close as possible).

Basic handling charge	USD 18.00 per cbm or 1000 kg, whichever is greater *** Minimum 2 cbm
Consignment service charge	USD 10.00 per consignment
Storage of Empties – if required	US\$ 10.00 per cubic meter
GST 6%	AS IS

Outward charges are the same as inward

Note: All consignment is under “**Freight Prepaid**” basic.

Courier Shipments for Films, Video Tapes and/or Discs

It is the responsibility and requirement that all films, video tapes, discs inclusive of the CD-Roms, VCD, DVD for presentation during exhibition to be approved by “FINAS” prior to the exhibition. You are advised to courier these materials “Freight Prepaid” to us 2 weeks before the exhibition to enable us to arrange for censorship clearance.

From arrival Schenker Logistics (M) S/B premises up to delivery to exhibition booth, excluding the censorship fee levied by the FINAS.

Basic handling charge	US\$ 70.00 per consignment per exhibitor
Duty, Tax and censorship fees	As per actual outlay
GST 6%	AS IS

Exclude any censorship or any other fee levied by FINAS and duty and tax be billed back to your account. Should films & video tapes/ discs arrive via airfreight/ seafreight, the tariffs for airfreight/ seafreight shall apply and in additional administrative fees and censorship fee.

Courier Shipments for Exhibits/ Stand Materials/ Publications/ giveaways/ Promotional items

From arrival Schenker Logistics (M) S/B premises up to delivery to exhibition booth.

NOTE: Any courier consignments exceed 45kg will be treated as airfreight consignment and all charges will be billed as per airfreight handling tariff.

Basic handling charge	US\$ 30.00 per cbm per way
Minimum charge	US\$ 100.00 per consignment per exhibitor
GST 6%	AS IS

- Exclude any Duties/ Taxes/ GST and/or any other charges levied by Courier Company or Agents
- Any duty/ Taxes/ GST paid on exhibitor’s behalf will be billed back to your account.

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Outward charges are the same as Inward

Pre-alert shall be sent to us indicating the Courier Airway Bill numbers, Courier Company, Name of Exhibition, Exhibitor name, Hall & booth Number and your contact details for us to assist further.

Manpower and Lifting Equipment

Workman	US\$ 20.00 per man per hour, min. charge 2 hours
Supervisor	US\$ 30.00 per man per hour, min. charge 2 hours
Pallet truck	US\$ 20.00 per man per hour, min. charge 2 hours
Trolley	US\$ 15.00 per man per hour, min. charge 2 hours
Diesel forklift up to 3tons capacity with driver	US\$ 50.00 per hour, min. charge 2 hours
GST	AS IS

Working hours:

- Monday to Friday, 0900 to 1800 hrs only (Normal)
- Monday to Friday, 1800 to 2300 hrs only (Overtime), **50%** surcharge based on above rates.
- Overnight (2300 onwards), Saturday, Sunday and/or Public Holiday, 0830 to 1730 hrs only, **100%** surcharge on above rates

Handling For Electrical Items

1. Electrical item are require Temporary Import Permit issue by JBE (Electrical Products Department)
2. Please note that the **goods (electrical item) import to Malaysia is subject to approval by Sirim & JBE whether temporary or permanent/**
3. The application will take at least 7-14 working days to get approve. Invoice, catalogue of product must arrive *3 weeks prior to the deadline.*

Basic handling charge	US\$ 100.00 per consignment per exhibitor
Examination Fee	As per actual outlay
GST 6%	AS IS

Application Of Health Permit

(For food/cosmetic product which giveaway as sample only **except health / medication product)

Basic handling charge	US\$ 100.00 per consignment per exhibitor
Examination Fee	As per actual outlay
GST 6%	AS IS

Any Other Additional Service & Tariff Exclusions

For additional services not listed above, an individual quotation will be provided upon receipt of specific requirements. Please see our tariff exclusion listed below:

- Storage in our warehouse or on-site before, during and after the exhibition
- Any disposal of materials/ debris/ packing materials & etc



- Storage charges applicable at CFS, Port, Airport, Demurrage, Detention, any Third Party & etc.
- Any Government License or Agency Fee applicable for **Restricted/ Controlled Items** (e.g. Customs, SIRIM, FINAS & etc.)****
- Any Marine/ Transport/ Exhibition Insurance
- Assembling/ Disassembling/ Re-positioning of exhibits, as per expense, signed work order
- New packing material for re-packing
- Any Duties & 6% GST

Insurance

It is the responsibility of each exhibitor to arrange a Marine (Transport) Insurance covering transport to the exhibition, during exhibition and return of exhibits to domicile, including the period the exhibits are handled by Schenker Logistics (M) S/B, and also ensure that Transport Insurance is arranged for exhibits sold locally. Insurance shall include a waiver of subrogation against **SCHENKER LOGISTICS (M) S/B** and its overseas offices/ agents and/or subcontractors.

Exhibitors should bring along a copy of the insurance policy to Malaysia as it will be required in case we need to file claim for damage or loss on your behalf.

Our tariff is computed based on the basis of volume and weight and has no correlation with value of exhibits, it follows that the cost of insurance is not included in our charges.

Upon written instruction, **SCHENKER LOGISTICS (M) S/B** can offer the exhibits the exhibitor insurance coverage at competitive premiums.

Temporary Importation

There are two options available to exhibitors in obtaining duty exemption for those exhibits entering Malaysia for display and to be re-exported after the exhibition.

(A) ATA Carnet

Malaysian Customs are signatory to the ATA Carnet system and exhibitors may use this document when shipping their goods to Malaysia. Shipments covered by ATA Carnets are exempt from payment of any duties/ taxes for the period of temporary importation. Please check with your local Chamber of Commerce on its application.

However, goods indicated in the ATA Carnet must be re-exported after the show. You are therefore **reminded** not to include any goods which are **NOT** intended to be **re-exported** in the ATA Carnet.

A handling fee shall be billed for handling of ATA Carnet at **US\$ 100.00** per set of ATA Carnet (same fee will apply for outward movement)

(B) Temporary import bond – Raised By Schenker Logistics (M) S/B:

Schenker Logistics (M) S/B can provide a Bank Guarantee on your behalf for exhibition goods under “Temporary Import” scheme. This procedure involves

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raising a bank guarantee to Customs to cover potential (Government Service Tax) GST/ Duty liability. ***

The maximum term for temporary import under scheme is six weeks (**3 weeks prior to exhibition show opening date and 3 weeks from the show closing date**). It is possible for the Temporary import period to be extended beyond the granted six weeks providing that:

- i. A letter is supplied by exhibitor giving valid reasons for keeping their exhibits in Malaysia. This request will be presented to Customs and, if approved, a further period may be granted prior to final clearance instruction relating to sale, re-export of transfer to another exhibition. Any extensions are strictly at Customs discretion.
- ii. Please note that we are not in a position to hand over any return freight to other third party agents as temporary import guarantees are lodged in our name and customs formalities must be cancelled at the time of exportation. We will be pleased to provide you with a quotation upon request.

A Temporary Bond Fee will be charged **at 1.0%** of shipment's CIF value. A minimum charge of **US\$ 120.00** applies for every declaration. **(Non-Refundable)**

A Cancellation of Temporary Bond Fee will be charged at US\$ 120.00 per shipment after shipment has been re-exported.

Permanent Importation

All goods sold, disposed, distributed or not re-exported at the end of exhibition will be subject to duty and GST 6%.

Prohibited/ Restricted/ Controlled Goods

Please do not ship without prior approval.

The following categories of materials are prohibited, restricted or controlled and require special documentation and/or customs clearance prior to importation. Please supply us with details of your goods so we can advise you the import paper required for the different types of products. On no account are the following products to be shipped without checking with us before hand.

Prohibited

- Pornographic materials
- Fireworks
- Arm and explosive
- Sharp weapons

Restricted/ Controlled

- Arms and explosives, fireworks, military equipment, toy guns/arms
- Telecommunication/ Transmitting equipment
- Radiographic, Medical, Laser Equipments
- Vehicles
- Foodstuffs & Non-Alcoholic/ Alcoholic Beverages products
- Cigarettes & Tobacco products
- Medical/ Pharmaceutical/ Chemical products
- Live animals and any product made from animal parts

Foodstuff/ Non-Alcoholic Beverages

Most food/ non-alcoholic beverage products require special import permission by the Health Department, particularly meat, fish and dairy products whether fresh, frozen or canned. Permission is granted on a case to case basis, and those items must be accompanied by Certificate of Origin and Health Certificate (in English) from the Government Veterinary Department of the exporting country. Please check with us for instructions and documentary requirements. Do not effect shipment without our prior approval.

All food products must be packed, documented and dispatched on separate Master Airway Bills to all other exhibition products. We are also able to provide special handling and storage of chilled and frozen products and these services and rates will be quoted separately upon request.

Alcoholic Beverages

Alcoholic beverages may only be imported on a permanent/ final basis, and are subject to payment of duties/ taxes which must be paid and AP (import permit) is required at the time of importation. Duty rate varies depending on the alcohol percentage which will be determined by Government's Chemist from sample extracted or as determined by Customs. All duties/ Taxes paid are not refundable.

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The following details must be indicated on the Commercial Invoice/ Packing List:

- Number of cases/ pallets
- Number of cartons per case/ pallet
- Number of bottles per carton
- Number of litres per bottle
- The percentage of alcohol content

- Type of Alcoholic Beverage (e.g. wine, bourbon, vodka etc). If wine- whether still or sparkling, red or white wine. (A certificate of Age for Whisky or Brandy must be attached to the invoice)

We strongly recommend that you do not send any alcoholic drinks/ beverages as most brands are easily available in the local market.

Medical/ Pharmaceutical/ Chemical Products

Import and Export Licenses are required for western medicines and traditional Chinese medicine, pharmaceutical products and chemical products.

Please note that we do not have authority to apply for an import license, or act as importer for any pharmaceutical products on an exhibitor's behalf, even for exhibition purposes only. Those participants planning to ship product samples must have a registered pharmacy/ importer holding valid license to clear same.

Important Note

It is the exhibitor's responsibility to ensure that their materials conform to all existing regulations regarding the import of any items regulated by the various government agencies in Malaysia. The list above is not exhaustive and subject to change at any time by operation of law. Therefore in the interest of safety, we would urge all participants to contact us for specific instructions regarding these and any other category of materials. Additional cost may be associated with these clearances, permits or licenses.

In all instances, the approval of import permits/ licenses is solely at the discretion of the relevant government authorities and we cannot be held responsible for their refusal to grant such permits, even if the product have already arrived in Malaysia.

Whilst every effort will be made to clear cargo through to site prior to the opening of the show, no guarantees can be given. Our basic handling and other charges relevant to the consignment will apply regardless of the delivery date to your booth and/or the outcome from the government authorities.

Trading Conditions

Use of DB Schenker services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

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All work is undertaken at owner's risk, the exhibitors are liable for damages and additional cost resulting from incorrect declaration of the weight and measurements of the packages, as well as description of content/ cargo mentioned on invoice/ packing list. All exhibiting items at the exhibition venues are subjected to the approval of the respective venue owners / Organizer.

This tariff is not comprehensive.

Our liability terminates with the placing of the consignment on the exhibition booth (or close as possible), and begins with taking over of consignments from the exhibition booth, in the present of the exhibitor after the show closed.

DB Schenker is not responsible for:

- may arising financial loss and/or additional charges, in case clearance of shipment could not be arranged at all, or in time, due to late arrival of shipment and/or rejection of customs permit by customs authorities;
- climatic conditions, in transit and/or storage of goods;
- loss of cargo after delivery to exhibition booth;
- quantity taken from "testing" by the authorities for laboratory analysis;

This document was prepared by:

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The information contained herein represents guidelines only, and is neither a contract nor an agreement with Schenker Logistics (M) S/B. In general, all and any business undertaken by Schenker Logistics (M) S/B is strictly in accordance with the Trading Conditions of Schenker Logistics (M) S/B and the liability limitations contained therein.

All rates are based on today's valid tariffs, subject to alteration.